



## The Bucks Meeting Venue

### Commercial

### Function & Event Hire

**MASTER TARIFF [COMMERCIAL] wef 01/06/14**

Location	Tariff
<b>Saunderton Suite</b> (Seats up to 60 depending on event layout)	
Half Day / Evening	£130
Full Day	£240
<b>Chiltern Lounge*</b> (Informal meeting area for up to 60)	
Half Day / Evening	£100**
Full Day	£195**
<b>Finishing Kitchen</b>	
Dinner	£56
Lunch (Weekends Only)	£56
<b>The Courtyard</b> (An open air 4800 ft <sup>2</sup> enclosed garden offering an ideal location for drinks receptions)	
Half Day (Weekends only)	£112
Evening	£112
<b>The Meadow</b> (Use part of this space for your away day activities, BBQs and Picnics)***	
Half Day / Evening	£210
Full Day	£420

#### Venue Information

Half Day	09.00-13.00 14.00-17.00
Full Day	09.00-17.00
Evening	18.00-22.00

Free Parking / All rooms Wi-Fi enabled / Full Canteen and catering facilities available

Flipchart, paper, pens, mints and water all included

\* Room equipped with fixed AV (portable AV available for other rooms)

\*\*Can be booked in conjunction with the Saunderton Suite, please contact our bookings team for applicable rates

\*\*\*POA for exclusive hire of meadow for festivals, shows, weddings etc.

Beverages and biscuits: £2.50 per person or £5.00 for up to 3 servings per person.

Evening bookings up to 11 pm are the same as half day rate with £50 out of hours surcharge.

Weekend bookings are available subject to an out of hours surcharge.

For rental of the Meadow / Courtyard please enquire.

Prices are for 'half day' or 'full day' only (excluding Meadow Suite). Please observe these timings which include set-up. Prices cannot be pro-rated for shorter bookings. Any additional time due to over-running is charged at pro-rata rate plus 20% per hour (or part hour).

Room Cancellation charges –60 days :25%, 20 days : 50%, 5 days : 100%

Food Cancellation charges – 60 days : 0%, 20 days : 20%, 3 days : 100%

10% discount for 12 weeks advance bookings

#### **25% discount on Tariffs available for Charity and NFP Organisations**

**All Prices subject to VAT at the prevailing rate**

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A company limited by guarantee with registration number 06995233

Registered charity number 1131949 and registered office as above

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